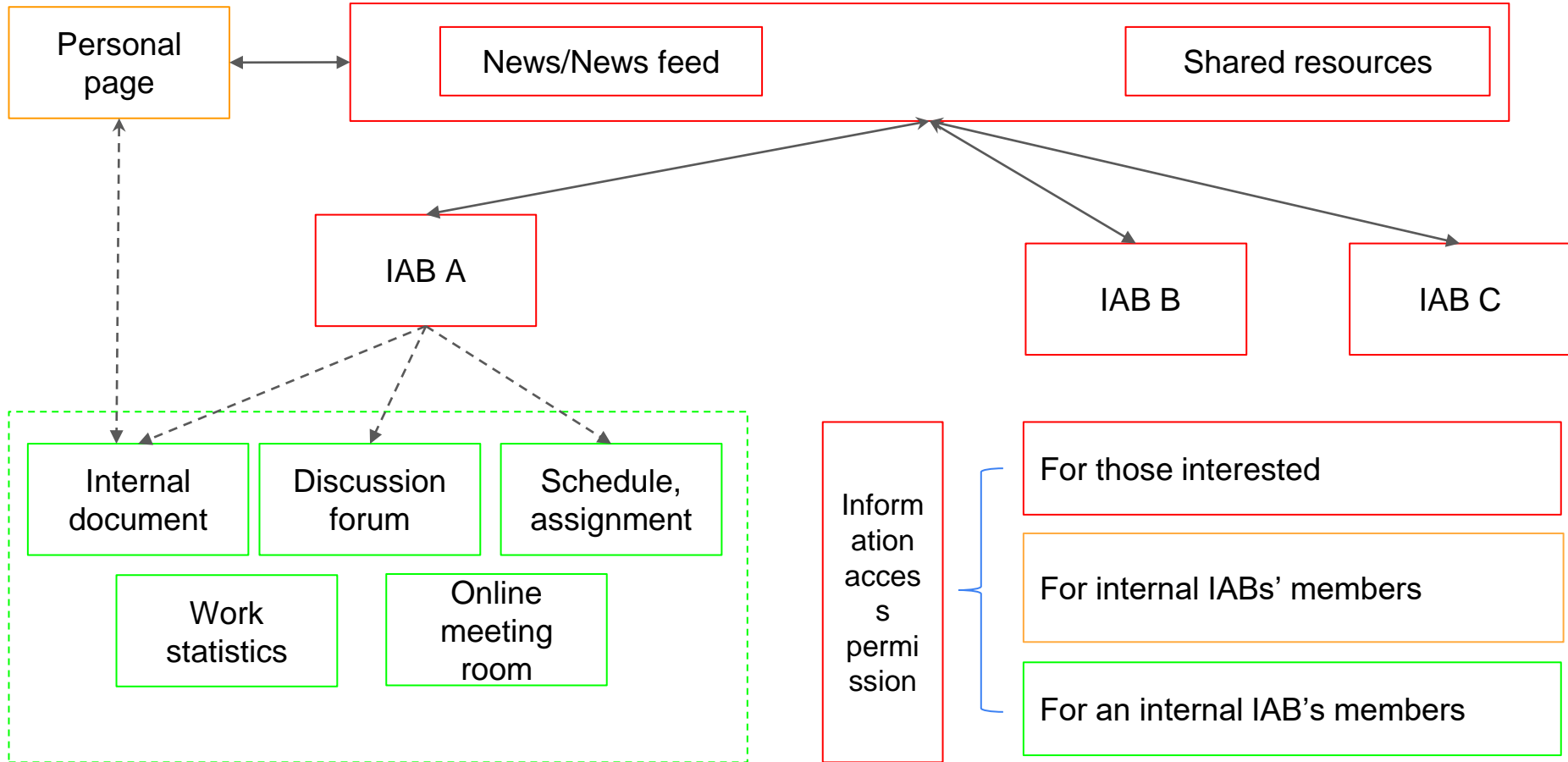


# IAB INFORMATION EXCHANGE PLATFORM



## Authority decentralization according to the role of IAB's members

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No.	Roles	Authority decentralization:
1	Heads	<ul style="list-style-type: none"><li>• Managing members and user accounts but could not change important system settings.</li><li>• Managing content, information, and user data.</li><li>• Reviewing and generating data reports related to platform activities</li><li>• Reviewing internal and public content</li></ul>
2	Secretaries	
3	Members	<ul style="list-style-type: none"><li>• Editing, adding content on the platform, often working with content management functions such as creating articles, uploading images or videos, and browsing content before publishing.</li><li>• Reviewing internal and public content</li></ul>
4	Members of other IABs	<ul style="list-style-type: none"><li>• Accessing and viewing shared information within IABs' members</li></ul>
5	Visitors	<ul style="list-style-type: none"><li>• Accessing and viewing publicly information of IABs</li></ul>

## Platform Features

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1. **Administration:** Creating and managing IABs, adding members, assigning tasks, and IAB implementing
2. **Work schedule:** Providing an interface for setting work schedules and assigning work
3. **Online meeting:** Allowing the integrated online meeting tools, or combined online and onsite meeting
4. **Share documents and resources:** Allowing members to share internal or public documents and resources related to IABs' activities
5. **Forum:** Allowing IAB's members to internally or publicly organise discussions, exchange ideas, consult, and support on professional subjects.



## Platform Features

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6. **Statistics:** Providing statistical tools to track activities of IABs and members.
7. **Multi-device support:** Allowing multi-device uses, including computers, smartphones, tablets
8. **Integrated email and notifications:** Sending notification emails to IAB members about important activities or upcoming meeting schedules



## Hosting configuration

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- Server requirements: for 1000 concurrent users
- Hardware: CS7 - Linux; 80 GB Cloud Storage; 6 GB RAM; 4 Core CPU
- Software: PHP 7.4, MariaDB 10.4 or MySQL 5.7

