**LEARNING MANAGEMENT SYSTEM (LMS) TECHNICAL EXCHANGE WORKSHOP**

Time and date: 8:00 – 16:30, 21st & 22nd November 2022

Place: Saigon Prince Hotel, 63 Nguyen Hue Boulevard, District 1, Ho Chi Minh City, Vietnam

1. Activity overview

Since 2020, 10 out of 11 partner TVET colleges have developed LMS platforms either by themselves or supported by GIZ. The capacity in effectively exploiting LMS platform is at the beginning phase and varied from colleges to colleges. Partner TVET colleges expressed their interests in supporting capacity development for their core teachers to optimize the exploitation and use of LMS in teaching, learning and management.

Throughout many digital transformation activities, The Programme Reform of TVET in Vietnam (TVET programme) has been connecting and building a community of core teachers, who play role as change agents to share best practices, lessons learnt and further training at their colleges. Among these, some teachers and colleges have strongly developed their competences and systems on LMS. They are able to share with the community practical, helpful experience which are directly related to vocational colleges.

Given the context, the TVET Programme organizes a workshop (2 days) to exchange knowledge and experience on the development and application of LMS platforms.

1. **Training objectives**

The Workshop aims to support participants for understanding and applying the following:

* Legal framework supporting LMS
* Presence design and structure of LMS
* Editing Moodle by plug-in and code
* Organizing teaching on LMS (building blended learning, teaching practice on LMS)
* Organizing exams on LMS
1. **Training outcomes**

After the Workshop, participants are able to:

* Have the overview understanding and capacity to build the regulation on online training
* Understand the structure model of a management system based on LMS platform
* Install and remove plug-in
* Edit code to personalize some details of Moodle
* Understand the retrain the definition, advantages and roles of blended learning
* Design lecture outline using blended learning
* Understand a pilot model of practice-based training on the LMS
* Understand how to implement assessment on LMS and can initially perform simple activities
1. **Participants**
* Targeted participants: Core teachers/multipliers who are capable of mastering knowledge, hand-on experience, lessons learnt…. And provide further training for other teachers of 11 GIZ’s partner TVET colleges.
* Number of participants: 45
1. **General information**
* Time: 8:00 – 16:30, 21/11/2022 – 22/11/2022.
* Place: Saigon Prince Hotel, 63 Nguyen Hue Boulevard, District 1, Ho Chi Minh City, Vietnam.
1. **Workshop agenda**

**DAY 1 (21st November, 2022)**

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| **Time** | **Activities** | **Person in charge** |
| 7:45 – 8:00 | Registration for delegations |  |
| 8:00 - 8:10 | Welcome speech | Representative of GIZ |
| 8:10 - 9:30 | Legal framework for online trainingFeatures of TVET in online trainingDeveloping regulations for online training in TVET | Dr. Vu Quang Khue |
| **9:30 - 09:45** | **Coffee break** |  |
| 9:45 - 11:30 | Structure of an LMS interfaceDiscussion of LMS structure in TVET institutionsIntroduction of sample lecture interfaces | Mr. Nguyen Duc Tai |
| **11:30 - 13:00** | **Lunch** |  |
| 13:00 - 15:00 | *Designing blended learning (face-to-face and online - blended learning) on the LMS platform*Forming groupsAssigning learning tasksWarm upLearning about Blended Learning (B-learning) | Ms. Pham Ngoc Hoa Mr. Tran Trung Dung |
| **15:00 - 15:15** | **Coffee break** |  |
| 15:15 - 17:00 | Designing blended learning session based on Flipped Classroom modelPractice session (designing a lesson plan) | Ms. Pham Ngoc Hoa Mr. Tran Trung Dung |

**DAY 2 (22nd November, 2022)**

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| **Time** | **Activities** | **Person in charge** |
| 8:00 – 8:15 | Warm up activities and reflection of Day 1 |  |
| 8:15 - 9:35 | Organizing a practice-based lecture on the LMSTesting on the LMS of AGVCDiscussion on features of practice-based lecture on LMS | Mr. Nguyen Duc Tai |
| **9:35 - 9:50** | **Coffee break** |  |
| 9:50 - 11:30 | Evaluate the learning process of studentsImplement end-of-course, final exam assessments on LMSDiscussion and exchange of experience | Ms. Pham Ngoc Hoa |
| 11:30-13:00 | **Lunch** |  |
| 13:00 - 15:30 | Localize MoodleSome issues with Plug-in use in MoodleWorking process with plug-inIntroduction, instruction on choosing, installing and exploiting some commonly used plugins | Ms. Bui Quang Khai |
| 15:00 - 15:15 | **Coffee break** |  |
| 15:45 - 16:30 | Discussion and closing Day 2Closing marks |  |