Annual Planning Workshop
Programme Vocational Training 2008
An Giang Vocational College

Long An, 23 – 25 / 1/ 2013

Content of the Presentation

Part 1
• Application of Knowledge and Skills
• Multiplication
• Plan for 2013

Part 2
WS Management
• Status quo of workshops
• 5S

Part 3:
CwB
• Implementation
• Plan for 2013
Application of KNOWLEDGE and SKILLS

65 participations of teachers/staff in 23 training courses

Improving occupational skills based on industrial standards and knowledge
Improved teaching quality

Multiplication

Phase 1: 31 Oct 2012
Phase 2: 10 Dec 2012
Phase 3: 24 Dec 2012
Integration of EH

- Suggest objectives and tasks for teachers/instructors in case they are going to attend training courses.
  - Support teachers in their teaching (PLC, etc.,)
    + Attend teaching sessions.
    + Provide feedback for methods and content.
    + Support trainees in internship.

Integration of EH

- Support teachers/instructors in training multiplication phases.
  + Prepare implementation plan.
  + Comment on content of presentations

- Propose to set up Technical Group (study, adjust training curriculum to training equipment and needs in practice, etc.,)
TENTATIVE PLAN

- Operation
- Equipment installation

Construction completed

Participation
- Training
- Multiplication

Pilot

- Multiply occupationa l skills

RECOMMENDATIONS

- Organize study visits at enterprises.
- Organize training courses in summer time.
Status quo of workshops

Workshops have been completed about 70%
They are coming to operate by end of June 2013

Implementation of 5S
Integration of EH

- Advise about 5S: Develop OP for promoting 5S in the whole school.

- Support pilot workshop (Metal Cutting and Gas engine workshops) to implement 5S.
  + Detailed describe implementation of 5 points of 5S.
  + Instruct analysis of 5S about workplace safety and organization.
  + Instruct implementation of 5S and workshop management.
  + Instruct 5S assessment and workshop safety.

Integration of EH

+ Instruct assessment of workshop management
+ Train staff for implementing 5S.
+ Train assessors – accreditors for 5S.
+ Advise workshop managers/staff about 5S.
+ Introduce 5S application in business management.
+ Provide multiply training in 5S for teachers/instructors of supported occupations (2 phases).
+ Monitor and check implementation and evaluation of 5S
Cooperation with enterprises: Implemented

- MoU signed
- Workshop
- Job placement (full-time, part-time)
- Exchanged between enterprises and students
- Job counselled for students
- Recruited students at certificate awarding ceremony
- Provided feedback for teaching aids/tools, self-produced training equipment
- Vocational quality accreditation

Achievements
Counsel job-finding skills
- Some students admitted in internship program of company (get salary)
- Became official employees

Provide training for Asia JSC
Hotel – Restaurant – Entertainment services (karaoke – sauna, massage at Bảo Giang Hotel)
Direct recruitment at the College: 700 students approached to jobs

Integration of EH

- Suggest methods for approaching enterprises.
- Assist in analyze, evaluate opportunity to cooperate with enterprises.
- Orient teachers about work and questions when visiting enterprises.
- Advise in planning to cooperate with enterprises.
Plan for Cooperation with Enterprises in 2013

Provide training to employees of at least 2 enterprises

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<th>March</th>
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<tbody>
<tr>
<td>Invite 15 enterprises to visit College</td>
<td>Organize workshops</td>
<td>Sign training contract</td>
<td>Develop training programs</td>
<td>Plan training programs</td>
<td>Provide training to enterprises</td>
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Thank you for your attention